

THE FEDERATION OF BURIAL AND CREMATION AUTHORITIES

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Secretary & Executive Officer: Richard J Powell

11th May 2015

TO ALL MEMBERS OF THE FEDERATION

Dear Sir/Madam

NINETY-FIRST ANNUAL GENERAL MEETING

The ninety-first Annual General Meeting of the Federation of Burial and Cremation Authorities will be held at Telford Crematorium, Woodhouse Lane, Redhill, Telford, Shropshire TF2 9NJ on Thursday 1st October 2015. The Notice of the meeting and an agenda will be sent out nearer the date of the meeting.

Representation on the Executive Committee of the Federation is permitted in accordance with Clause 8 of the Constitution. Nominations must be made in writing and lodged with the Secretary not later than 1st August 2015. All nominations must be accompanied by a letter or minute from the appropriate Authority confirming that the Authority supports both the nomination and the individual's commitment to attend at least three Committee meetings each calendar year, together with the nominee's written consent to serve, if elected.

Yours faithfully

RICHARD J POWELL
Secretary & Executive Officer